

Roll No.

Y – 818

MBA (RTM) Previous EXAMINATION, May/June-2021

DISTANCE MODE

Paper – 102

INTRODUCTION TO INFORMATION TECHNOLOGY

Time : Three Hours

Maximum Marks : 70

Minimum Pass Marks : 28

Note—Attempt *all* questions.

Unit-I

1. Write differences between data and information. Give proper examples for each. 14

Unit-II

2. Draw a block diagram of a computer and write functions of each part in it. 14

Unit-III

3. Write the role of operating system in a computer. What are their different types ?
What are their differences ? 14

Unit-IV

4. Write steps to be followed to open a new file for word processing, saving data entered in it and further continuing editing. 14

Unit-V

5. What type of facilities are available in word processors ? Write in detail. 14